



Specific Event Liability Proposal

Important Notices:

Please read the following advice before completion of this Proposal Form

- The persons whose interests are to be insured under this policy should understand the terms, definitions and cover provided by this policy by reference to our Policy Wording. It is available from Your Insurance Adviser or our Website.
- When SRS Underwriting Agency Pty Ltd place this policy of insurance under an authority given to us by the Insurer, we will be effecting the contract as Agent of the Insurer.

Your Duty of Disclosure.

When we provide Insurance terms for you, whether for a new policy, renewal of a policy or changes to or reinstatement of your policy, we rely on the information you provide to us. You must tell us anything that you know, or should know, that could affect

- Our decision to insure you,
- the amount of the premium we charge you or
- whether we should impose special conditions to this cover.

You do not need to tell us about anything which:

- Reduces the likelihood of a claim
- Is of common knowledge
- We know, or as an Insurer should know
- We indicate that we do not want to know

What you must tell us. When answering our questions, you must be honest and you have a duty under law to tell us anything known to you, and which a reasonable person in the circumstances, would include in answer to the question. We will use the answers in deciding whether to insure you and anyone else to be insured under the policy, and on what terms.

Who needs to tell us. It is important that you understand you are answering our questions in this way for yourself and anyone else whom you want to be covered by the policy.

If you do not tell us. If you do not answer our questions in this way, we may reduce or refuse to pay a claim, or cancel the policy. If you answer our questions fraudulently, we may refuse to pay a claim and treat the policy as never having existed

Privacy Statement

We are committed to protecting your privacy. We only use the personal information you provide to us to quote on and insure your risks. We only provide personal information to our underwriters and reinsurers (and their representatives) and those we appoint to assist us with claims under your policy. We will not trade, rent or sell your information.

If you do not provide us with complete information, we cannot properly quote for your insurance and we cannot insure you. You can check the personal information we hold about you at any time.

If you provide us with personal information about anyone else, we rely on you to have told them that you will provide their information to us, to whom we may provide it, the purposes for which we will use it and that they can access it. If the information is sensitive, we rely on you to have obtained their consent on these matters.

For more information about our Privacy Policy, ask us for a copy or visit our website.

No Cover if Rights "Signed Away"

This policy does not cover loss, destruction, damage or legal liability in respect of which any right which you may otherwise have had against any person, company or partnership is excluded or limited by reason of any agreement you may enter into.

Please be careful before you sign anything that you do not jeopardise your entitlement to be covered under this Policy.

Persons Covered

Unless this insurance is otherwise extended, the insurance proposed here will, when incepted, cover only the interests of those persons/entities specifically named in this proposal and accepted by us. It will not cover the interests of any other persons / entities.

Please note if there is insufficient space provided to fully answer any question, please attach an additional sheet of paper with the extra information as required. All such attachments will form part of your application for insurance and be subject to the Declaration on the last page of this Proposal.

Please answer all questions. Any question left unanswered or answered as known to broker or insurer or otherwise answered in an incomplete way may delay the processing of your request for this insurance. **Ensure the cover you request is adequate for your requirements.**

Your Insurance adviser can assist you to complete this form. They will send it to us so that we may quote on your insurance request.

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Please print and/or tick the appropriate answers to the all questions below.

1. Proposer(s)

Full Insured Name:
ABN:
Postal Address: Postcode:
Phone Number: Fax Number:
Contact Name: Mobile Phone:
Email Address:

2. Limit of Liability: [] \$5,000,000 [] \$10,000,000 [] \$20,000,000 [] Other: \$

3. Name of Event:

4. Type of Event to be insured:

[] Festival / Fair [] Dance Party [] Ball / Dinner
[] Product Launch [] Conference / Exhibition [] Concert
[] Other:

5. (a) Date of Event: From: To:
(b) Time of Event: Start: Finish:
(c) Bump In Date: Bump Out Date:

6. Venue Details

(a) Name of Venue:
(b) Address of Venue:
(c) Is the Event being staged: [] Indoors [] Outdoors
(d) Please attach a layout / diagram of the set up of the Event.
(e) What is the licensed capacity of the Venue:
(f) Have you signed a Venue Contract? [] Yes or [] No

If Yes, please provide a copy with this completed proposal. Ensure you do not sign your rights away as this may lead to you being uninsured and having a personal exposure.

7. Please provide a full description of the Event:.....
.....
.....

Please also attach an itinerary / programme of the Event including artists / performers, etc and times.

8. What is your role in the Event?

[] Promoter / Principal [] Event Organiser
[] Event Coordinator [] Productions Manager
[] Other:

9. (a) Please advise the estimated attendance for the Event:
(b) Average ticket price: \$
(c) Budget / Expenditure for staging the Event: \$
(d) What is the expected income from the Event: \$
10. (a) Who will be responsible for security at the Event?
(b) How many security personnel will be used during the Event?
11. (a) Number of employees who will be paid wages for working during the Event?
(b) Estimated wages to be paid? \$

- (c) Please list what the employees activities will be:
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- (d) Number of volunteers engaged to work during the Event?
- (e) Please list what the volunteers activities will be:
-
- 12. (a) Will the Event involve any audience participation? Yes or No
If Yes, please describe:.....
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- (b) Will you be allowing the audience to participate in Crowd Surfing, Stage Diving or Moshing? Yes or No
Please note that your Policy will exclude claims arising from these activities and you should inform security to ensure these activities do not occur.
- 13. (a) Are you responsible for the sale / supply of food and drink? Yes or No
(b) Will alcohol be sold / supplied during the Event? Yes or No
If Yes, are you responsible for the sale / supply of alcohol? Yes or No
If Yes, do you hold the appropriate licenses for such activities? Yes or No
- 14. Will there be market stalls at the Event? Yes or No
If Yes,
(a) How many stalls?.....
(b) Please attach a list of the stallholders and the type of products they will be selling.
(c) Do you ensure stallholders carry their own liability insurance? Yes or No
- 15. (a) Will the Event involve the use of Amusement Rides / Devices or Animals, etc? Yes or No
(b) Will the Event involve the use of Fireworks / Pyrotechnics? Yes or No
(c) Will your activities involve the use of Aircraft / Helicopters, Motor Vehicles or Watercraft? Yes or No
If Yes, please provide details of how they will be used:
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- 16. Will a stage/s be used at any time during the Event? Yes or No
If Yes, is it a temporary stage/s? Yes or No
If Yes, please advise
(a) Height and size of stage:
- (b) Will all artists perform on these stage/s? Yes or No
If No, which artists will perform on the stage/s:
-
- (c) Who will provide and set up the stage?
-
- 17. Please advise the procedures you have in place to ensure you receive evidence that all service providers carry their own liability insurance:
.....
.....
- 18. Have you staged a similar Event in the past? Yes or No
If Yes, please provide details:
-
-

19. Claims

After investigation with present and past insurers, have you in the last 5 years suffered any losses In respect of the risk to be insured under this cover (whether insured or not)? Yes or No

If yes, please provide full details:
.....
.....

20. Insurance History

Has any Insurer ever declined, refused to renew, cancelled, or imposed special terms or conditions on any proposal, renewal or policy held by you? Yes or No

If yes, please provide details:
.....
.....

21. Duty of Disclosure

Are there any other matters to disclose to us to fulfil your Duty of Disclosure? Yes or No

If yes, please provide relevant details:
.....
.....

Declaration and agreement:

I/We agree to make the property to be insured by this policy available for inspection by SRS or their representatives.
I/We acknowledge that no cover is provided unless and until, underwriters advise in writing of the cover and terms which they can provide, this cover and terms is then accepted by the Insured, Underwriters are advised of acceptance of their cover and terms offered and SRS acknowledges to the Insured that Cover is provided.
If additional pages are attached for inclusion in this proposal they form part of this proposal.
The answers and information given by me/us in this proposal are true and correct in all respects.
Where answers in this proposal are not in my/our own handwriting, they have been checked by me/us and I/we agree that they are correct and that the other person who completed this form did so as my Agent.
I/We acknowledge having been clearly informed of and understand the effect of all of the Notices on Page 1 of this Form.
I/We authorise SRS to give to, or obtain from other insurers or an insurance or credit reference bureau, any information relating to or which may impact on this insurance cover, and any other insurances held by me/us and claims under those insurances.
By signing this application, I/We agree to SRS collecting, using and disclosing my/our personal information, including sensitive information if applicable, in accordance with the Privacy Statement and the SRS Privacy policy.

Signature: **Date:**

Full Name of such Person: **Title:**